

WEEKLY MAINTENANCE

Rev 01 Effective 2026-09-01 CURRENT VERSION Completed in field

Frequent inspection. Wire rope, leaks, pins, safety devices. 14.13.

WORKER INFORMATION

WORKER NAME

-

EMPLOYEE ID

-

POSITION

-

SUPERVISOR

-

PROJECT INFORMATION

PROJECT

-

CLIENT

-

SITE

-

ADDRESS

-

DATE

-

TIME

-

CRANE

CRANE MANUFACTURER

-

MODEL

-

UNIT NUMBER

-

CAPACITY

-

CONFIGURATION

-

BOOM LENGTH

-

RADIUS

-

LOAD CHART REFERENCE

-

INSPECTION

INSPECTED BY

-

TIME

-

ITEM	PASS	FAIL	N/A	COMMENTS
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Wire rope / hoist line (wires, kinks, birdcage, corrosion)

Hook, latch, swivel

Sheaves and guards

Hydraulic leaks and hoses

Pins, keepers, cotters

Visible bolts and fasteners

Outriggers / crawlers / tires

Brakes - function

Limit switches / anti-two-block

LMI / RCI function

Horn, lights, wipers

Load chart and manuals in cab

Fire extinguisher

Fluid levels

Grease / lubrication this interval

Control response

SHIFT LOG

SHIFT

-

HOURLY METER — START

-

HOURLY METER — END

-

HOURS IN HOISTING SERVICE

-

NUMBER OF LIFTS

-

HEAVIEST LOAD THIS SHIFT

-

WORK PERFORMED

-

FLUIDS / FUEL CHECKED

-

DEFECTS THIS SHIFT

-

CORRECTIVE ACTION

FINDING

-

CORRECTIVE ACTION

-

RESPONSIBLE PERSON

-

DUE DATE

-

COMPLETION

-

COMMENTS

COMMENTS

-

SIGNATURE

PRINTED NAME

-

ROLE

-

DATE

-

PRINTED NAME

-

DATE

-