

INCIDENT REPORT

Rev 01 Effective 2026-09-01 CURRENT VERSION Completed in field

Facts. Do not hide the dent.

WORKER INFORMATION

WORKER NAME

-

EMPLOYEE ID

-

POSITION

-

SUPERVISOR

-

PROJECT INFORMATION

PROJECT

-

CLIENT

-

SITE

-

ADDRESS

-

DATE

-

TIME

-

TASK

TASK DESCRIPTION

-

WORK ACTIVITY

-

CRANE

CRANE MANUFACTURER

-

MODEL

-

UNIT NUMBER

-

CAPACITY

-

CONFIGURATION

-

BOOM LENGTH

-

RADIUS

-

LOAD CHART REFERENCE

-

LOAD

LOAD DESCRIPTION

-

LOAD WEIGHT

-

DIMENSIONS

-

CENTRE OF GRAVITY

-

PICK POINTS

-

INCIDENT

WHAT HAPPENED

-

WITNESSES

-

INJURY

-

IMMEDIATE ACTIONS

-

WHO WAS TOLD

-

PHOTO

CAPTION

-

PHOTO

-

EMERGENCY

EMERGENCY CONTACT

-

FIRST AID

-

EMERGENCY ACCESS

-

MUSTER POINT

-

RESCUE PROCEDURE

-

CORRECTIVE ACTION

FINDING

-

CORRECTIVE ACTION

-

RESPONSIBLE PERSON

-

DUE DATE

-

COMPLETION

-

COMMENTS

COMMENTS

-

SIGNATURE

PRINTED NAME

-

ROLE

-

DATE

-

PRINTED NAME

-

DATE

-